

ආයතනයේ නම - ජාතික උද්භිද උද්‍යාන දෙපාර්තමේන්තුව
පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ කාරක සභාව විසින්
සභාගත කරන ලද වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක
119 (4) යටතේ ගරු අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන
පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම.

நிறுவனத்தின் பெயர்-தேசிய தாவரவியற் பூங்காக்கள்
திணைக்களம்

பாராளுமன்றத்தின் அரசாங்க கணக்குகள் தொடர்பான
குழு சமர்ப்பித்த அறிக்கைகள் தொடர்பாக நிலையியற்
கட்டளை எண் 119 (4) இன் பிரகாரம் கௌரவ அமைச்சரின்
அவதானங்கள் மற்றும் அவை தொடர்பில் எடுக்கப்பட்ட
நடவடிக்கைகள் பற்றிய சமர்ப்பிப்பு

Name of the institution – Department of National Botanic
Gardens

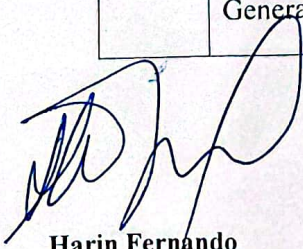
Submission of observations of Hon.Minister and steps taken
with regard to the reports tabled by the committee on Public
Accounts in terms of Standing order No 119 (4)

Parliamentary Serial No – 183

Name of the Institution - Department of National Botanic Gardens

No	Shortcomings identified by the Committee / directives given by the Committee	Action taken by the Committee to rectify the shortcomings / implement the recommendations/ current status.
Part 1 66:00 01	The first, second and third passwords of the software system had not been changed every three months	The first, second and third passwords of the software system have been changed every three months in the last year
02	The annual action plan had not been prepared.	An annual action plan has been prepared for this year.
03	The annual Procurement plan had not been prepared.	An annual procurement plan has been prepared for this year.
04	The cash flow which contains the cash requirement for each month had not been prepared at the beginning of the year and not submitted to the treasury operations department	The cash flow which contains the cash requirement for each month has been prepared at the beginning of the year and submitted to the treasury operations department in this year.
05	Answers had not been submitted to all the internal audit queries within one month	At present answers have been submitted to all the internal audit queries within the time frame.
06	The relevant reports had not been submitted to the auditor general by the due date after conducting board of survey in terms of public finance circular no 05/2016 of 31.03.2016	The relevant reports have been submitted to the auditor general on 2021 by the due date after conducting board of survey in terms of public finance circular no 05/2016 of 31.03.2016
07	Daily running records and monthly summaries of the pool vehicles were not prepared and submitted to the auditor general	Completed daily running records and monthly summaries of pool vehicles and submitted to the auditor general.
08	Condemned vehicles were not disposed of within a period of less than 6 months after condemning.	Condemned vehicles have been disposed except the vehicle bearing No CP PA 0969. At present this vehicle is under ownership transferring and decided to repair instead of disposing by a technical evaluation committee according to the Asset Management Circular No. 05/2020.
09	Liabilities exceeding the provisions that remain at the end of the year had been taken on in terms of F.R. 94(1).	At the end of the year, obligations should only be entered into if there is still more provision left over from the estimated amount, but service payments paid after the last day of the month will not be accounted as liabilities for the respective year. The situation will be controlled in the future.

10	Loan balances in arrears for over one year had not been settled.	A Cabinet Memorandum has been submitted to amend the recruitment procedure for officers who have not yet received pension.
11	Action had not been taken as per F.R. 571 in relation to deposit accounts.	At present all the overdue deposits as settled according to F.R. 571
12	The annual performance report was not prepared and submitted to parliament on the due date.	The department submitted the report before the due date, but due to the restructuring of the Ministries, the report submitted to the Ministry of Wildlife Conservation had to be submitted again to the Ministry of Tourism. This instance caused the delay.
13	All members of the staff had not been assigned duties in writing	All members of the staff had been assigned duties in writing.
Part 2 62:00 01	There were no records maintained to documents complaints received about not furnishing information required by the public and to provide explanations on action taken with regard to such complaints.	At present officers are assigned and records are maintained properly according to Right to Information Act 2016 and complaints from Presidential Secretariat.
02	Performance target that would enable the measurement of the level of achievement of the identified sustainable development goals had not been set.	Annual Performance Report and Account - 2020 has revealed the current progress of sustainable Development Goals. (SDG1, SDG4, and SDG15) and key performance indicators of the botanical garden sector.
03	Citizen's / Client's Charter had not been prepared or applied properly	Citizen's / Client's Charter had been prepared.
04	A Methodology had not been formulated to monitor and evaluate the application of Citizen's / Client's Charter by the institution	At present the officers responsible for monitoring and evaluation the application of Citizen's / Client's Charter is included in the plan.
05	The Human Resource Development Plan that had been prepared, did not provide for at least a minimum of 12 hours per training per employee	The Human Resource Development Plan that had been prepared according to the availability of funds.
06	Performance agreements covering the entire staff had not been drafted or entered.	At present performance agreements covering the entire staff had been signed according to the Public Administration Circular No. 02/2018.
07	Shortcomings / errors pointed out by the Auditor General in the paragraphs had not been rectified	The Department will establish a mechanism to rectify the shortcomings / errors pointed out by the Auditor General.


Harin Fernando

Minister of Tourism and Lands